



**HOA PHAT GROUP JOINT STOCK COMPANY**  
Head office: Pho Noi A Industrial Park – Giai Pham Commune – Yen My  
District – Hung Yen Province – Viet Nam  
Tel: +844 3974 7751

## **AGENDA**

### **THE ANNUAL GENERAL MEETING SHAREHOLDERS 2024 OF HOA PHAT GROUP JOINT STOCK COMPANY**

**Location: Melia Hanoi Hotel, 44B Ly Thuong Kiet street, Tran Hung Dao Ward, Hoan Kiem District, Ha Noi, Viet Nam.**

**Time: Thursday, 11<sup>th</sup> April 2024**

<b>Time (AM)</b>	<b>Content</b>
07:30-08:30	- Welcoming shareholders
08:30-08:45	- Opening the AGM
	- Report of Shareholder Attendance
	- Announcing AGM agenda
	- Introducing the AGM Presidium Committee
	- The Chairman of the Congress appoints the Secretariat
	- Introducing and go through the list Vote Counting Committee
	- Introducing and go through Regulations for organizing the General Meeting of Shareholders
08:45-08:50	- Introducing and go through Regulations on additional election of members of the Board of Managements
	Introducing issues to be discussed at AGM and advising shareholders to read documents given when registering to attend the AGM
08:50-09:00	Document reading time
09:00-09:10	Voting for additional members of BOMs
09:10-10:30	- Discuss about 2023 Financial statements. - Discuss about 2024 Bussiness plan. - Discuss the report on appropriation of funds from resources in 2023 and the proposed plan for appropriation of funds from resources in 2024. - Discussion on remuneration of the BOMs and the Supervisory Board

	<ul style="list-style-type: none"> <li>- Discuss the plan to issue shares to increase share capital in 2024 from equity capital in 2023 and expected dividends in 2024.</li> <li>- Discuss the dismissal of members BOMs and Supervisory Board.</li> <li>- Discuss the amendments and supplements to the company's registered business lines.</li> <li>- Discussion on amendment the company charter</li> <li>- Discussion about other issues (if any).</li> </ul>
10:30-10:40	<ul style="list-style-type: none"> <li>- Voting on the Management Board and Supervisory Board Reports.</li> <li>- Voting on 2023 Financial Statements.</li> <li>- Voting on 2024 Bussiness Plan.</li> <li>- Voting on the report on appropriation of funds from resources in 2023 and the proposed plan for appropriation of funds from resources in 2024.</li> <li>- Voting on the dismissal of members BOMs and Supervisory Board</li> <li>- Voting on the plan to issue shares to increase share capital in 2024 from equity capital in 2023 and expected dividends in 2024</li> <li>- Voting on the dismissal of members of the Supervisory Board.</li> <li>- Voting on the amendments and supplements to the company's registered business lines.</li> <li>- Voting on the amendments of the company charter.</li> <li>- Voting on other issues (if any).</li> </ul>
10:40-11:10	The Vote Counting Committee counts and makes the report.
11:10-11:20	The Vote Counting Committee announces the vote result.
11:20-11:30	The AGM Secretary approves the AGM Minutes and Decision.
11:30	The Chairman declares closing the AGM.

Note: The agenda can be changed according to the decision of BOMs.