



HOA PHAT GROUP JOINT STOCK COMPANY

Head office: Pho Noi A Industrial Park – Giai Pham Commune – Yen My
District – Hung Yen Province – Viet Nam
Tel: 024 3974 7751

AGENDA

THE 2023 ANNUAL GENERAL SHAREHOLDER MEETING OF HOA PHAT GROUP JOINT STOCK COMPANY

Location: **Melia Hanoi Hotel, 44B Ly Thuong Kiet street, Tran Hung Dao Ward, Hoan Kiem District, Ha Noi, Viet Nam.**

Time: **8:00am (Vietnam time), Thursday, 30th March 2023**

Time (AM)	Content
08:00-08:30	- Welcoming shareholders
08:30-08:45	- Opening the AGM
	- Report of Shareholder Attendance
	- Announcing AGM agenda
	- Introducing of the AGM Presidium Committee
	- Norminating the AGM Secretary
	- Introducing and electing Vote Counting Committee
	- Introducing and voting for approval of AGM Organizing Regulations
08:45-08:50	Introducing issues to be discussed at AGM and advising shareholders to read documents given when registering to attend the AGM
08:50-09:00	Document reading time
09:00-10:00	<ul style="list-style-type: none">- Discussion on 2022 Financial statements.- Discussion on 2023 Bussiness plan.- Discussion on 2022 Funds, plan to use the undistributed profit after tax 2022 and 2023 Funds plan.- Discussion on the amendments and supplements to the company's registered business lines.- Discussion on the amendments of the company charter.

	<ul style="list-style-type: none"> - Discussion on the amendments of internal regulations on corporate governance. - Discussion on the amendments of the operating regulations of the BOMs. - Discussion on the amendments of the operating regulations of the Supervisory board. - Discussion of other issues (if any).
10:00-10:10	<ul style="list-style-type: none"> - Voting on the Management Board and Supervisory Board Reports. - Voting on 2022 Financial Statements. - Voting on 2023 Business Plan. - Voting on the 2022 Funds Plan, plan to use the undistributed profit after tax 2022 and 2023 Funds plan. - Voting on the amendments and supplements to the company's registered business lines. - Voting on the amendments of the company charter. - Voting on the amendments of internal regulations on corporate governance. - Voting on the operating regulations of the BOMs. - Voting on the amendments of the operating regulations of the Supervisory board. - Voting on other issues (if any).
10:10-10:40	The Vote Counting Committee counts and makes the report.
10:40-10:50	The Vote Counting Committee announces the vote result.
10:50-11:00	The AGM Secretary approves the AGM Minutes and Decision.
11:00	The Chairman declares closing the AGM.

Note: The agenda can be changed according to the decision of BOMs.